



TOM MBOYA UNIVERSITY
KNOWLEDGE FOR SUSTAINABLE INNOVATION ENTERPRISE

PRE - TENDER MEETING FOR TENDER NO. TMU/849/0073/2025-26 PROPOSED CONSTRUCTION OF BOUNDARY WALL GATES AND GATE HOUSE AT TOM MBOYA UNIVERSITY, HOMABAY HELD ON 25TH JUNE 2026 AT THE UNIVERSITY BOARDROOM.

PRESENT

- 1) Qs. Sakong P. Maraka - Quantity Surveyor, Public Works - Chairman
- 2) Mr. Benson Mutonga - Rep. Head of Procurement Department - Secretary

TABLE 01: COMPANY REPRESENTATIVES PRESENT

S/N	COMPANY NAME	COMPANY REPRESENTATIVE	PHONE NUMBER
1	Unami Construction Limited	Kennedy Osewe	0720 362 380
2	Nekan Kenya Ventures Limited	Byron Komenda.	0704 529 473
3	Rocview Investments Limited	Seleman Boniface	0717 773 717
4	Astrotec Engineering Limited	Stephen Alex	0721 960 609
5	Gamoji Limited	Victor Omondi Choka	0701 135 659

Opening Remarks

All members gathered in the University Boardroom. The Chairman Called the meeting to order at 9:30 am . He welcomed all present and thanked them for making time to come for the pre-tender meeting for the Proposed Construction of Boundary Wall Gates and Gate House at Tom Mboya University, Homabay. Opening prayer was led by Mr. Byron Komenda.

The Chairman, Qs Maraka explained that the purpose of the meeting was to provide clarification on the tender requirements, scope of works, submission procedures, and any technical matters relating to the proposed construction of the boundary wall fencing, gates, and gatehouse. He emphasized that the meeting was intended to ensure that all bidders had a common understanding of the project requirements before preparing and submitting their bids through the eGP portal to ensure all bidders receive the same information to promote fairness and transparency during the procurement process.

B.M

S.P

Project Brief

The Quantity Surveyor, presented a brief overview of the project, highlighting the following areas:

- i. Site clearance and ancillary works indicated in the tender documents.
- ii. Construction of boundary wall fencing around the University premises.
- iii. Construction and installation of service gates and gate house to accommodate and manage the growing traffic at the University
- iv. Associated electrical and finishing works where applicable.

Tender Requirements Reminder

Mandatory submissions requirements: That the bidder should be careful not to upload over compressed documents which can be distorted and ineligible to read.

That the site visit form is a very important form which forms part of the mandatory bid submission documents.

The company representatives were encouraged to upload relevant documents to specific designated areas such as the Bills of Quantities and the Audited Financial Accounts which are large documents with specific designated uploading sections in the eGP portal.

The Chairperson reiterated that all bids must be submitted on or before the closing date and time specified in the tender notice which is the 29th June 2026 at 10:00 am

Contract Duration

That the contract period is anticipated to be 24 weeks (6 months) from the date of commencement as specified in the tender document.

Physical Site Inspection

Following the pre-tender meeting session at the boardroom. The Company representatives were taken through a physical inspection of the proposed project site for the boundary wall among other areas including;-

- i. Existing perimeter fencing and structures around the University.
- ii. Existing buildings along the proposed site for the boundary wall fencing
- iii. The bidders were encouraged to be keen to analyze existing utilities such as water pipes, electric cables and sewer or drainage systems to avoid any damages and therefore they should take necessary precautions

Existing Conditions

The Quantity Surveyor Explained that important utilities such as storage areas will be allocated to help the successful bidder mobilize resources and commence the works conveniently.

Bidders were advised to familiarize themselves with the site terrain and existing ground conditions and make adequate allowance in their pricing to avoid losses during the contract duration.

B.M S.P

That there is urgent need to maintain safety and security throughout the construction period as well as coordinating with the security agents of the University to help in keeping the site safe for everyone

Clarifications

Query:

Whether contractors would have unrestricted access to the site during construction.

Response:

The University will provide reasonable access to the site. However, all contractors must coordinate with University management and security personnel to minimize disruption to academic activities and ensure safety of the University and its environs

Query:

Whether to include narratives in the Bills of Quantities to be uploaded.

Response:

Bidders were requested to upload clear and legible documents during bid submission.

Query:

What is the estimated cost for the project?

Response:

The procuring entity has prepared an internal cost for budgeting and evaluation purposes. That estimate is confidential and will not be disclosed. Bidders are expected to prepare their own independent prices based on the tender documents, specifications and site conditions.

Closing Remarks

The Chairperson summarized the key observations made during the pre-tender meeting and site visit and encouraged bidders to carefully consider all site conditions when preparing their bids. He thanked all participants for attending and reiterated that:

- i. Any clarification affecting the tender shall be communicated to all bidders through the official procurement channel and addenda in the portal
- ii. The Quantity Surveyor wished all the company representatives the best and encouraged them to submit responsive tenders in accordance with the instructions provided in the tender documents since the eGP portal is a fair, highly competitive and transparent platform for tendering.

There being no further business, the meeting ended at 12:31 pm.

SIGNED BY: -

1. Qs. Sakong P. Maraka Chairperson


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SIGNATURE

25/06/2026
.....
DATE

2. Mr. Benson Mutonga Secretary


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25/06/2026
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DATE